

**SOUTH HACKENSACK BOARD OF EDUCATION**

**Monday, April 8, 2024**

**Regular Meeting**

**Time: 7:00 p.m.**

**A. Meeting called to order at:**

**B. Announcement of adequate meeting:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 15, 2023**. Said notices were posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

**C. Roll call**

**D. Flag Salute**

**E. Presentations: None**

**F. Public Hearing on Resolutions to be acted upon this meeting.**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**G. Approval of Minute(s): None**

**H. Correspondence: None**

- I. Report of the Superintendent
- J. Old Business
- K. New Business
- L. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- M. Private Session (If necessary)
- N. Adjournment

## OLD BUSINESS

NONE

## NEW BUSINESS

### CONSENT AGENDA: MOTIONS 1 THROUGH 23

MOTIONED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

## EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024:

*Accept Monthly Discipline Report*

| <u>Month</u>   | <u>In/Out School Suspensions</u> |
|----------------|----------------------------------|
| September 2023 | 1                                |
| October 2023   | 0                                |
| November 2023  | 2                                |
| December 2023  | 3                                |
| January 2024   | 0                                |
| February 2024  | 1                                |
| March 2024     | 0                                |

2. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024:

*Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)*

| <u>Month</u>   | <u>HIB Incidents</u> |
|----------------|----------------------|
| September 2023 | 1                    |
| October 2023   | 1                    |
| November 2023  | 0                    |
| December 2023  | 1                    |
| January 2024   | 0                    |
| February 2024  | 0                    |
| March 2024     | 1                    |

3. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024: *The Monthly District Calendar\* (Attachment A)*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the amended district calendar for the school year 2023-2024. *(Attachment B)*

5. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education *rescind* the following field trips:

| <b><u>Teacher(s)</u></b>                              | <b><u>Grade</u></b> | <b><u>Trip</u></b>                 | <b><u>Date</u></b> | <b><u>Time</u></b> |
|---|---------------------|------------------------------------|--------------------|--------------------|
| Anna Kisker,<br>Elizabeth DeRogatis,<br>Colleen Lembo | K                   | Turtle Back Zoo<br>West Orange, NJ | May 23, 2024       | 9:00am-3:00pm      |

6. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the academic credit request(s) below  
\* *classes start July 2024*

| <b><u>Name</u></b> | <b><u>College/<br/>University</u></b> | <b><u>Course</u></b>                                      | <b><u>Session</u></b> | <b><u>Credits</u></b> |
|--------------------|---------------------------------------|---|-----------------------|-----------------------|
| Anna Kisker        | Montclair State<br>University         | Understanding<br>Reading<br>Comprehension<br>Course # 507 | Summer<br>July 2024   | 3                     |
| Anna Kisker        | Montclair State<br>University         | Supervised Clinical<br>Practicum, Part I<br>Course # 513  | Summer<br>July 2024   | 3                     |
| Anna Kisker        | Montclair State<br>University         | Supervised Clinical<br>Practicum, Part II<br>Course # 514 | Summer<br>July 2024   | 3                     |

7. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following school presentation to Grades K - 1st at no cost to the district:

| <b><u>Presented by:</u></b>                                     | <b><u>Event</u></b>  | <b><u>Date</u></b> | <b><u>Time</u></b> |
|---|--|--------------------|--------------------|
| Passaic Valley<br>Sewerage Commission's<br>Educational Outreach | Build Bird Houses<br>with Students<br>Kindergarten & 1st Grade | April 26, 2024     | 9:00am-10:00am     |

8. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following request for professional development:

| <b><u>Name</u></b> | <b><u>Professional Development</u></b>   | <b><u>Date</u></b>           | <b><u>Cost</u></b> |
|--------------------|--|------------------------------|--------------------|
| Deborah Watts      | 2nd Grade English Language<br>Arts & Mathematics<br>Curriculum Writing<br>South Bergen Jointure<br>Teterboro, NJ | May 1, 2024<br>8:30am-2:30pm | \$0                |

9. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following 8th Grade Dinner Dance to be held at the Graycliff in Moonachie on Thursday, June 6, 2024 from 6:00pm-10:00pm.

### **SPECIAL EDUCATION**

10. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following request for professional development:

| <b><u>Name</u></b> | <b><u>Professional Development</u></b>         | <b><u>Date</u></b>               | <b><u>Cost</u></b> |
|--------------------|--|----------------------------------|--------------------|
| Rachel Pekarsky    | Talk Tools<br>Virtual<br>Mastering Mastication | April 12, 2024<br>12:00pm-2:00pm | \$150.00           |

11. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the new placement of a Special Education student for the 2023-2024 school year - effective March 20, 2024 - June 24, 2024:

| <b><u>Student ID#</u></b> | <b><u>School Attending</u></b> | <b><u>Tuition<br/>(Does not include<br/>Transportation)</u></b> | <b><u>Other Related Services</u></b> |
|---------------------------|--------------------------------|---|--------------------------------------|
| 0164                      | Ridgefield School/<br>Shaler   | \$29,378.00<br>(will be prorated -<br>\$10,004.40)              | Speech/OT<br>\$90/30 minute session  |

## **PERSONNEL**

12. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the updated substitute list for the 2023-2024 school year.
13. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the employment of the individual listed below.

| <b><u>Teacher</u></b> | <b><u>Position</u></b>                           | <b><u>Rate of Pay</u></b>                          |
|-----------------------|--|--|
| Carolina Rossi        | Long Term Elementary<br>School Leave Replacement | \$281.00/day<br>April 3, 2024 - Last Day of School |

14. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following grant personnel appointments for the 2023-2024 school year :

ARP ESSER - 20-487-100-100-00

Tatjana Castillo - \$83,930.00

ARP ESSER - 20-487-100-100-00

Lesly Carter - \$49,908

15. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education *rescind* the hiring of the following Hourly Custodian effective March 19, 2024 to June 30, 2024.

| <b><u>Name</u></b> | <b><u>Rate of Pay</u></b> |
|--------------------|---------------------------|
| Derryl McFadden    | \$20.32/hour              |

## **POLICY**

16. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the second reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

### **Alert 230**

- 0144 Board Member Orientation and Training - Bylaw
- 2520 Instructional Supplies - Policy & Regulation (M)
- 3217 Use of Corporal Punishment - Policy
- 4217 Use of Corporal Punishment - **(NEW)**
- 5305 Health Services Personnel – Policy (M)
- 5308 Student Health Records - Policy & Regulation (M)
- 5310 Health Services - Policy & Regulation (M)
- 6112 Reimbursement of Federal and Other Grant Expenditures - Policy (M)
- 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs – Regulation (M) **(NEW)**
- 6115.04 Federal Funds – Duplication of Benefits - Policy (M) **(NEW)**
- 6311 Contracts for Goods or Services Funded by Federal Grants - Policy (M)
- 7440 School District Security - Policy (M)
- 9100 Public Relations - Policy **(ABOLISHED)**
- 9140 Citizens Advisory Committees – Policy
- 9140 Citizens Advisory Committees - Regulation **(ABOLISHED)**

## **FINANCE**

17. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the lease agreement with Ricoh USA, Inc. 2 Gatehall Drive Parsippany, NJ 07054 of (3) new Ricoh digital copiers, PaperCut Solution and XM Cloud Fax Solution in addition to service & supplies for 54,000 b&w copies and 5,000 color copies per month; and printer service and supplies for 13,439 b&w prints and 1,380 color prints per month under NJ State Contract #52426.

*\*Lease terms: \$1,660.00 per month for 60 months*

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following grant amendments for Title I and Title IIA for the 2023-2024 school year carryover funds:

**Title I Carryover** - 20-231-100-610 General Supplies \$317

**Title IIA Carryover** - 20-233-100-101 Salaries of Teacher \$4125

20-233-200-300 Benefits \$834

19. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Interim Business Administrator to pay April 2024 bills.

20. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the actual payroll for the month of March 2024 in the amount of \$365,853.19 that the President of the Board, the Interim School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of April 2024 in the amount of \$375,000 the President of the Board, the Interim School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for March 2024.

*(Attachment C)*

|         |                 |
|---------|-----------------|
| Fund 10 | \$ 1,017,449.49 |
| Fund 20 | \$ 71,374.57    |
| Fund 30 | \$ 0            |
| Fund 40 | \$ 0            |
| Fund 50 | \$ 14,927.75    |
| Total   | \$ 1,103,751.81 |

23. Be it Resolved that the Board of Education approve the Interim Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.



| Sun | Mon   | Tue                              | Wed   | Thu   | Fri   | Sat |
|-----|---|----------------------------------|---|---|---|-----|
|     | 1<br>School Closed - Recess   | 2<br>Basketball Intramurals Team | 3   | 4   | 5<br>5th Grade Class Trip - Newark Museum<br>MP3 Ends | 6   |
| 7   | 8<br>MP4 Begins<br>Report Cards Available - Genesee Parent Portal<br>Board of Education Meeting | 9<br>Basketball Intramurals      | 10<br>2:30 PM<br>Honor Roll Assembly (Grades 4-8) MP3 | 11<br>5th Grade Washington, D.C. Trip   | 12  | 13  |
| 14  | 15<br>Spring Recess - School Closed   | 16                               | 17  | 18  | 19  | 20  |
| 21  | 22  | 23<br>Basketball Intramurals     | 24  | 25<br>5th Grade Class Trip - Metropolitan Museum of Art<br>Basketball Intramural 3rd Place Game & Championship Game | 26<br>Kindergarten & 1st Grade Bird House Building    | 27  |
| 28  | 29  | 30<br>Soccer Intramurals Begin   |   |   |   |     |

Starting date 3/1/2024 Ending date 3/31/2024

| Chk#   | Date       | Rec date | Code | Vendor name                              | Check Comment | Check amount |
|--------|------------|----------|------|--|---------------|--------------|
| 001125 | H 03/12/24 |          | 0308 | Hackensack Board Of Education            |               | 4,215.00     |
| 033124 | 03/31/24   |          | PAY  | South Hackensack BOE Payroll             |               | 365,853.19   |
| 033224 | H 03/31/24 |          | 0108 | Board Of Ed. Payroll Agency              | MAR FICA      | 20,432.71    |
| 033324 | 03/31/24   |          | 0108 | Board Of Ed. Payroll Agency              |               | 5,895.00     |
| 033424 | V 03/31/24 | 03/31/24 | 0108 | Board Of Ed. Payroll Agency              |               |              |
| 046377 | 03/12/24   |          | F504 | Amazon Business                          |               | 569.94       |
| 046378 | 03/12/24   |          | 0057 | Arrow Elevator Incorporated              |               | 460.00       |
| 046379 | 03/12/24   |          | 0089 | Bergen County Special Services School Di |               | 660.00       |
| 046380 | 03/12/24   |          | A088 | Cablevision Lightpath LLC                |               | 1,250.00     |
| 046381 | 03/12/24   |          | Z600 | Care Plus NJ, Inc                        |               | 15,000.00    |
| 046382 | 03/12/24   |          | O400 | Connection Financial Services            |               | 1,180.85     |
| 046383 | 03/12/24   |          | 0288 | First Student Inc.                       |               | 800.00       |
| 046384 | 03/12/24   |          | 0857 | Fogarty and Hara, Counsellors-at-Law     |               | 2,296.00     |
| 046385 | 03/12/24   |          | 0308 | Hackensack Board Of Education            |               | 232,455.80   |
| 046386 | 03/12/24   |          | H476 | Intelexta USA, LLC                       |               | 1,574.87     |
| 046387 | 03/12/24   |          | P271 | Newark Museum of Art; The                |               | 330.00       |
| 046388 | 03/12/24   |          | S647 | NJ School Jobs.com, Inc                  |               | 100.00       |
| 046389 | 03/12/24   |          | 3564 | Omni Waste Services, Inc                 |               | 615.79       |
| 046390 | 03/12/24   |          | V123 | Prentke Romich Company                   |               | 49.99        |
| 046391 | 03/12/24   |          | 0882 | ReadyRefresh by Nestle                   |               | 271.81       |
| 046392 | 03/12/24   |          | 0684 | South Bergen Jointure Comm.              |               | 52,258.24    |
| 046393 | 03/12/24   |          | 0684 | South Bergen Jointure Commission         |               | 325.00       |
| 046394 | 03/12/24   |          | T681 | Turner; Ernest                           |               | 812.50       |
| 046395 | 03/25/24   |          | 0912 | Apple Inc.                               |               | 747.99       |
| 046396 | 03/25/24   |          | 0089 | Bergen County Special Services School DI |               | 10,280.50    |
| 046397 | 03/25/24   |          | 0090 | Bergen County Tech. Schools              |               | 28,164.00    |
| 046398 | 03/25/24   |          | 0849 | Browns Janitorial Equipment              |               | 731.66       |
| 046399 | 03/25/24   |          | Z600 | Care Plus NJ, Inc                        |               | 15,000.00    |
| 046400 | 03/25/24   |          | 0196 | Delta Dental Of New Jersey, Inc          |               | 6,216.71     |
| 046401 | 03/25/24   |          | 0972 | Little Ferry Board of Education          |               | 14,396.40    |
| 046402 | 03/25/24   |          | Q765 | Net2Phone, Inc                           |               | 345.42       |
| 046403 | 03/25/24   |          | 0206 | Neurodevelopmental Pediatrics LLC        |               | 750.00       |
| 046404 | 03/25/24   |          | 0529 | North Jersey Media Group                 |               | 54.64        |
| 046405 | 03/25/24   |          | 0128 | Optimum                                  |               | 716.72       |
| 046406 | 03/25/24   |          | 0545 | P S E & G Co.                            |               | 1,113.21     |
| 046407 | 03/25/24   |          | 0612 | Ridgefield Board Of Education            |               | 68,075.44    |
| 046408 | 03/25/24   |          | I925 | Ridgefield Park Board of Education       |               | 8,618.40     |
| 046409 | 03/25/24   |          | 0684 | South Bergen Jointure Comm.              |               | 1,239.70     |
| 046410 | 03/25/24   |          | 0684 | South Bergen Jointure Commission         |               | 52,695.33    |

**Check Journal**

South Hackensack BOE

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Rec and Unrec checks

Hand and Machine checks

04/01/24 09:56

Starting date 3/1/2024

Ending date 3/31/2024

| Chk#     | Date     | Rec date | Code | Vendor name                         | Check Comment | Check amount |
|----------|----------|----------|------|-------------------------------------|---------------|--------------|
| 048411   | 03/25/24 |          | 0767 | Trane U.S. Inc.                     |               | 678.24       |
| 048412   | 03/25/24 |          | 0790 | Veolia Water New Jersey             |               | 877.39       |
| 048413   | 03/25/24 |          | A657 | Wallington Board of Education       |               | 1,251.74     |
| 048414   | 03/28/24 |          | 0989 | Educational Data Services, Inc      |               | 2,100.00     |
| 048415   | 03/28/24 |          | 0268 | First Student Inc.                  |               | 454.08       |
| 048416   | 03/28/24 |          | 0339 | J & C Irrigation                    |               | 553.43       |
| 048417   | 03/28/24 |          | 0423 | MGL Printing Solutions              |               | 73.00        |
| 048418   | 03/28/24 |          | 0128 | Optimum                             |               | 249.09       |
| 202400 H | 03/12/24 |          | 0595 | Public Employees' Retirement System |               | 97,911.00    |
| 202403 H | 03/12/24 |          | 0699 | State Of NJ Health Ben.prog.        |               | 83,051.23    |

Starting date 3/1/2024

Ending date 3/31/2024

|                    |
|--------------------|
| <b>Fund Totals</b> |
|--------------------|

|    |                             |                |
|----|-----------------------------|----------------|
| 10 | GENERAL CURRENT EXPENSE     | \$20,432.71    |
| 11 | GENERAL CURRENT EXPENSE     | \$997,016.78   |
| 20 | SPECIAL REVENUE FUNDS       | \$71,374.57    |
| 50 | FUND 50                     | \$14,927.75    |
|    | Total for all checks listed | \$1,103,751.81 |

Prepared and submitted by:

*Beverly Vlietstra*

Board Secretary

*4/1/2024*

Date